



Ulysses Club Inc.
2013 AGM Event Fraser Coast
P.O. Box 2013
MARYBOROUGH, QLD. 4650

ABN: 25 637 297 337

Dear Potential Exhibitor or Trader,

I am pleased to write on behalf of the Organising Committee of the 2013 Ulysses Club Inc. AGM Event to be held in Maryborough, Queensland, 15th – 21st April 2013.

Thank you for expressing an interest in operating an exhibitor/ trader stand at the event. The enclosed folio contains information about our site pricing structure and I invite you to apply to be a part of what we believe will be a fantastic event.

Please make yourself aware of the attached terms and conditions. Also attached, please find a copy of the planned layout of the traders' areas and an application form. Bookings will be confirmed and exhibitor/trader sites allocated upon receipt of payment in full. This year, no deposits will be accepted. Traders site/s will be allocated as far as possible in accordance with traders' preferences at the time of booking, however final allocation will be at the discretion of the organising committee.

With your application please advise of any special requirements you have in relation to your undertaking e.g. parking for support vehicles; require regular access to truck for supply of stock; require wheelchair access etc. These items will then be confirmed closer to the Event.

A copy of your insurance Certificate(s) of Currency issued by your insurer (not a broker) must be submitted with your application. If your Certificate expires prior to the event, we will seek an up-to-date copy from you early in 2013.

In the event of a significant over-subscription of available indoor pavilion sites, the Organising Committee reserves the right to offer sites inside a separate marquee, with inclusions equal to the indoor site pavilion conditions.

Receipt of your completed application (Application form, Certificate of Currency, and payment in full) will be confirmed by return email, including notification of your allocated trading site.

On site accommodation for Traders can now be booked using the attached form *Traders Camping RV Booking Form*. Please also familiarise yourself with the *Traders Camping Info Sheet*.

Early in 2013, we will be in contact to confirm the number and names of your staff who will be entering the event site. We will also confirm the particular details of your specialty, and your requirements to ensure this event is safe, enjoyable, and valuable as a trade event for both you and the event participants.

Please note that there will be no public access allowed to the site at any time during the 2013 event. However, traders wishing to trade to the public will be able to reserve a stall site at the public festival to be held in and around Queens Park at the conclusion of the Ulysses Grand Parade on Saturday 20th April. A separate site fee will apply, as the festival is being hosted by Fraser Coast Regional Council. Site prices & conditions will be available after 15 October 2012. Please contact Council's Events Site Supervisor, Mr. Tom McIntosh on ☎ 1300 79 49 29 or E: events@frasercoast.qld.gov.au after 15 October 2012 for more details.

I invite you to make yourself aware of our website: <http://agm2013.ulyssesclub.org> for up to date information. Please do not hesitate to bring any questions or concerns you may have to our attention via email to 2013traders@gmail.com

Yours faithfully,

Garry Healing

Traders Coordinator
2013 AGM Event - Fraser Coast
Ulysses Club Inc.
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